Related Medlearn Matters Article #: SE0506

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Related CR #:

How to Locate Specific Transmittals/Change Requests (CRs) of Interest That Are Posted on Centers for Medicare & Medicaid Services' (CMS) Web Sites

Key Words

SE0506, Transmittals, CR, Articles, Information

Provider Types Affected

Medicare physicians, providers, suppliers, others who use the Medlearn Matters Articles and Related Change Request Information

Key Points

- Transmittals/CRs communicate new or changed policies and/or procedures are being incorporated into a specific CMS program manual.

- Medlearn Matters articles are written about selected Transmittals/CRs to assist providers in understanding transmittals.

- The Additional Information section of an article includes variation of following statements which provide instruction on how a CR may be viewed:

  - For complete details (regarding this Change Request XXXX), please see the official instruction issued to your carrier/intermediary regarding this change. That instruction may be viewed at:

    http://www.cms.hhs.gov/manuals/transmittals/comm_date_dsc.asp

  - From that web page, look for the CR XXXX in the CR NUM column on the right, and click on the file for that CR.

- Transmittals/CRs issued for current year, 2005, can be accessed at above web site.

- Options for being redirected to web sites for Transmittals/CRs issued in previous years can be accessed by scrolling down to end of the above web site page.

- To view transmittals/CRs, Adobe Acrobat Reader is required, and can be downloaded at no cost at:

  Adobe Reader - Download - http://www.adobe.com/products/acrobat/readstep2.html

- Transmittals/CRs with release dates prior to 2005 can be accessed by selecting desired year which redirects you to one of following web sites:

    - 2004 - http://www.cms.hhs.gov/manuals/pm_trans/2004/transmittals/comm_date_dsc.asp

    - 2003 - http://www.cms.hhs.gov/manuals/pm_trans/2003/transmittals/comm_date_dsc.asp

    - 2002 - http://www.cms.hhs.gov/manuals/pm_trans/2002/transmittals/comm_date_dsc.asp

    - 2001 - http://www.cms.hhs.gov/manuals/pm_trans/2001/transmittals/comm_date_dsc.asp

    - 2000 - http://www.cms.hhs.gov/manuals/pm_trans/2000/transmittals/comm_date_dsc.asp

    - Once the desired web site is accessed Table of Contents of contents can be sorted by:

        1. Clicking the mouse on any column heading, or

        2. Typing Ctrl F (i.e., hold down the Control (Ctrl) key first, then press the 'f' key), and a 'Find' box will appear. Type the desired CR number in the 'Find What?' box, press the enter key, and you will be taken directly to the CR of interest which will be highlighted.

Important Links

http://www.cms.hhs.gov/medlearn/matters/mmarticles/2005/SE0506.pdf